

Year 10 Examinations

Instructions to Candidates

1. **Morning examinations** commence at 8:50am. Students will move to their examination venue immediately after Pastoral Care Group.
2. Reading time is 10 minutes. No notes may be made during reading time. No marking of the paper by pen, pencil, highlighter or any other item or the use of a calculator is permitted during this period.
3. Pencil cases, files and mobile phones are not permitted into the examination room. **Any student found taking a mobile phone into the exam will be deemed cheating as mobile phones can be used to send text messages.** Exam materials must be in a clear loose leaf plastic envelope.
4. Borrowing by students is NOT permitted. Students must come to the exam with spare pens/pencils, the correct calculator and any other material specified by their teachers.
5. **Check the examination timetable carefully** for the time and location of the examinations. (A copy of the timetable is on the back of this page)
6. Any form of cheating could result in no marks being awarded to ALL parties concerned. Do not put completed answers face up on the floor. Taking unfair advantage of fellow exam candidates will be treated as worthy of strong disciplinary action.
7. Students should visit the toilet before the examinations commence.
8. Students will NOT be permitted to leave the examination early.
9. Students who are ill on the day of the examination should ask their parents or guardians to contact the College as soon as possible. Students will present their medical certificate to the Head of Senior School on their return to the College. Wherever possible, the College will endeavour to provide an opportunity for the student to demonstrate their learning by completing the examination at another time.
10. **Eating is not permitted** but students may bring water into the exam in a clear bottle with the label removed.
11. Students are not to leave the exam for a toilet break during the final 30 minutes of the exam.
12. **Students are required for identification purposes to bring their College library card to each examination. This will ensure that they have access to their Curriculum Council number**